

AGENDA
ANNUAL MEETING
BOARD OF LIBRARY TRUSTEES
PEORIA PUBLIC LIBRARY

January 18, 2022

5:30 p.m., Main Library, Lower Level 2 Conference Room

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Correspondence to the Board
- V. Presentation by Audience on Agenda Items
(Bylaws, Article II, Section 1 To assure an opportunity for public participation at both regular and special meetings of the Board, the Board shall adopt rules from time to time that, (a) provide for an opportunity to receive public comment at all Board meetings other than those properly closed to the public, and (b) govern the portion of each meeting during which there is an opportunity for public comment.)
- VI. Consent Agenda
 - A. #2022-01: Request to Approve Minutes as listed below:
 - 1. Minutes of the Regular Board meeting of November 23, 2021
 - 2. Minutes of the Strategic Planning Committee meeting of December 7, 2021
 - B. #2022-02: Request to Approve Expenditures as listed below:

1. Payroll for Period Ending November 13, 2021	\$126,987.12
2. Payroll for Period Ending November 27, 2021	\$126,763.56
3. Payroll for Period Ending December 11, 2021	\$126,987.37
4. Payroll for Period Ending December 25, 2021	\$126,476.69
5. Payroll for Period Ending January 8, 2022	\$128,067.69
6. Regular Expenditures for December 2021	\$242,626.97
7. Capital Development Fund Expenditures for December 2021	\$ 13,586.56
8. Regular Expenditures for January 2022	\$245,231.65
9. 2021 Obligated Fund Expenditures for January 2022	\$349,505.98
10. Capital Development Fund Expenditures for January 2022	\$ 33,745.84
 - C. #2022-03: Request of the Executive Director to Approve Personnel Actions for the period ending January 14, 2022
 - D. #2022-04: Request of the Executive Director to Receive and File Finance Report for the months of November and December 2021
 - E. #2022-05: Request of the Executive Director to Receive and File Library Use Statistics for the months of November and December 2021
 - F. #2022-06: Establish dates and times for 2022 Regular Board of Library Trustees meetings

VII. Other Action Items

- A. #2022-07: Recommendation from the Administration to Adopt a Revised Reference Services Policy
- B. #2022-08: Recommendation from the Administration for a First Reading Review of Revised Dress Guidelines
- C. #2022-09: Recommendation from the Administration for a First Reading Review of a Revised Public Access Computer and Internet Policy
- D. #2022-10: Recommendation from the Administration for a First Reading Review of a Revised Unattended Children Policy
- E. #2022-11: Recommendation from the Administration to Approve Expenditure of \$54,560 from previously allocated Capital Development Funds to purchase 55 HP ProOne 600 G6 All-in-One Computers

VIII. Report of the Executive Director

- A. Upcoming Programming and Exhibits
- B. COVID Update
- C. Welcoming Our New Board Member
- D. New Board Member Orientation
- E. Roberta Koscielski Retirement
- F. Annual Reviews
- G. Strategic Planning Update
- H. Lincoln Branch Anniversary Reception
- I. McClure Branch Lift Repair
- J. Circulation and Door Count Update
- K. Standards for Illinois Public Libraries, Chapter 13 “Marketing, Promotion, and Collaboration”
- L. Oath of Office
- M. Statements of Economic Interest
- N. Other

IX. Report of Library Board Liaison to the Friends of Peoria Public Library

X. Committee Reports

- A. Building Committee
- B. Community Relations Committee
- C. Executive Committee
- D. Finance Committee
- E. Nominating/Appeals Committee
- F. Personnel/Negotiations Committee
- G. Strategic Planning Committee
 - 1. Reports of the meetings of December 7, 2021 and January 11, 2022
 - 2. #2022-12: Approval of 2022 Strategic Plan Action Steps

XI. Presentation by Audience

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- XII. Other Business
- XIII. #2022-13: Executive Session
 - A. #2022-14: Authorize destroying lawfully recorded audio tapes of closed meetings in accordance with the Illinois State Law Public Act 93 0523 (2.06) effective January 1, 2004
 - B. #2022-15: Review and discuss minutes of meetings lawfully closed and determine if they should be open to the public under the Open Meetings Act (5ILCS 120/2(c)(21))
- XIV. #2022-16: Return from Executive Session
- XV. Agenda Building (opportunity to suggest topics for future Board meetings)
- XVI. #2022-17: Adjournment