

MINUTES  
STRATEGIC PLANNING COMMITTEE  
BOARD OF LIBRARY TRUSTEES  
PEORIA PUBLIC LIBRARY  
December 7, 2021

**CALL TO ORDER**

The meeting of the Strategic Planning Committee of the Board of Trustees of Peoria Public Library was called to order at 5:30 p.m. by Committee Chair Roberta Parks in the Lower Level 2 Conference Room, Main Library, 107 NE Monroe Street, Peoria, Illinois.

**ROLL CALL**

Committee Members Present: Stephen Buck, Tiffanie Duncan, Lucy Gulley, and Roberta Parks

Committee Members Absent: None

Staff Members Present: Roberta Koscielski, Deputy Director; and Randall Yelverton, Executive Director

**ORDER OF BUSINESS**

A. Discussion of implementation of 2021-2023 Strategic Plan

Randall Yelverton drew Board members' attention to the strategic plan action steps that he had emailed to them ahead of this meeting.

Committee members discussed how they would annually measure the progress on the action steps. Roberta Parks asked that each action step include a measure and outcome in the form of an end product or amount for review at the next committee meeting, scheduled for Tuesday, January 11 at 5:30 p.m. The committee report will then be provided to the full Board at the regular (annual) meeting on January 18.

Subsequent quarterly committee meetings will be held in March, June, September, and December (or January) ahead of the regular Board meeting for that month.

Roberta Parks noted that this strategic plan is a broad-based look at what we want to do.

**OTHER BUSINESS**

None

**ADJOURNMENT**

A motion was made by Stephen Buck, seconded by Tiffanie Duncan, that this meeting be adjourned at 5:53 p.m. Motion carried unanimously.

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Roberta Parks, Chair  
Strategic Planning Committee  
Board of Library Trustees  
Peoria Public Library