MINUTES
STRATEGIC PLANNING COMMITTEE
BOARD OF LIBRARY TRUSTEES
PEORIA PUBLIC LIBRARY
October 11, 2022

CALL TO ORDER
The meeting of the Strategic Planning Committee of the Board of Trustees of Peoria Public Library was called to order at 5:35 p.m. by Committee Chair Roberta Parks in the Second Floor Community Room, Main Library, 107 NE Monroe Street, Peoria, Illinois.

ROLL CALL
Committee Members Present: Stephen Buck and Roberta Parks
Committee Members Absent: Lucy Gulley
Other Board Members Present: Margaret Cousin
Staff Members Present: Veronica De Fazio, Deputy Director; and Randall Yelverton, Executive Director

ORDER OF BUSINESS
A. Approval of Minutes of the Meeting of July 14, 2022
   A motion was made by Stephen Buck, seconded by Roberta Parks, to approve the minutes of the Strategic Planning Committee meeting of July 14, 2022. Motion carried unanimously.

B. Quarterly Review of Implementation of 2021–2023 Strategic Plan
   Randall Yelverton distributed a color-coded update on the action steps being taken to implement the Strategic Plan. These action steps included:

   • The State Library has begun its free database trial period. Management will evaluate new databases and have feedback to Randall by November 30.
   • The Executive Director, Technical Services Manager, and Selection Manager have test run the new process to evaluate the time it takes for materials to move through the acquisition process.
   • The Technical Services Manager compiled the data from the test run and will continue to do so quarterly. The Selection Manager will begin the process again this month.
   • The Digital Media Lab process has been put on hold until a new IT Manager is hired.
   • The Board-approved Lower Level 2 Conference Room upgrades are in process. The equipment has been ordered with the goal that installation will be completed by the end of the year.
   • The City has approved the requested funds for the updating of the Main and Lincoln computer labs.
OTHER BUSINESS
None

ADJOURNMENT
The meeting was adjourned at 5:43 p.m.

[Signature]
Roberta Parks, Chair
Strategic Planning Committee
Board of Library Trustees
Peoria Public Library