

AGENDA
REGULAR MEETING
BOARD OF LIBRARY TRUSTEES
PEORIA PUBLIC LIBRARY
November 28, 2023
5:30 p.m., Main Library, Lower Level 2 Computer Lab

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Correspondence to the Board
- V. Public Comment
- VI. Consent Agenda
 - A. #2023-102: Request to Approve Minutes as listed below:
 - 1. Minutes of the Regular Board meeting of October 17, 2023
 - B. #2023-103: Request to Approve Expenditures as listed below:

1. Payroll for Period Ending October 14, 2023	\$129,983.33
2. Payroll for Period Ending October 28, 2023	\$127,184.52
3. Payroll for Period Ending November 11, 2023	\$126,277.20
4. Regular Expenditures for November 2023	\$180,451.89
5. Capital Development Fund Expenditures for November 2023	\$ 48,028.22
 - C. #2023-104: Request of the Executive Director to Approve Personnel Actions for the periods ending November 24, 2023
 - D. #2023-105: Request of the Executive Director to Receive and File Finance Reports for the month of October 2023
 - E. #2023-106: Request of the Executive Director to Receive and File Library Use Statistics for the month of October 2023
 - F. #2023-107: Establish dates and times for 2024 Regular Board of Library Trustee Meetings
 - G. #2023-108: Recommendation from the Administration for the Approval of Holidays and Closings for 2024-25
- VII. Other Action Items
 - A. #2023-109: Adopt Revised Employee Handbook

VIII. Report of the Executive Director

- Per Capita grant
- No meeting in December
- Holiday season closings
- RSA independence
- Summer Reading Planning committee
- Meeting with John Morris
- Cossandra Stokes, Circulation Manager, retiring
- Interviews for Manager of Collection Development
- South-West Kiwanis presentation
- Legislative Breakfast
- Door count and circulation
- Reviewing Chapters 1-7 of *Serving Our Public 4.0*

IX. Report of Library Board Liaison to the Friends of Peoria Public Library

X. Committee Reports

- A. Building Committee
- B. Community Relations Committee
 - 1. October Staff Report
- C. Executive Committee
- D. Finance Committee
 - 1. #2023-110: Report of the meeting of November 7, 2023
 - 2. #2023-111: Amend the 2023 Budget
 - 3. #2023-112: Approve the 2024 Budget
 - 4. #2023-113: Adopt Resolution to Continue the Capital Development Fund
 - 5. #2023-114: Adopt Resolution to Encumber 2023 Funds
- E. Nominating/Appeals Committee
- F. Personnel/Negotiations Committee
- G. Strategic Planning Committee

XII. Other Business

XIII. #2023-115: Executive Session

XIV. #2023-116: Return from Executive Session

XV. Agenda Building (opportunity to suggest topics for future Board meetings)

XVI. #2023-117: Adjournment