



## Bulletin Board Policy

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### Peoria Public Library Bulletin Boards:

The Peoria Public Library’s bulletin boards are maintained by staff at all facilities. The purpose of the bulletin boards is to provide space to promote awareness of events and services of interest to Peoria residents, including those offered by the Peoria Public Library, as well as space for official public notices from county and city government.

The library will post:

- Information about library events and services
- Public notices from county, city, and governmental bodies like the Tri-County Regional Planning Commission
- Free community events open to the public from Peoria-area clubs, organizations and non-profits
- Informational flyers from Peoria-area clubs, organizations and non-profits

All postings must be submitted by library staff to the library’s Manager of PR Services for approval. Approval to post an item at one library location does not guarantee it will be posted at all locations. Factors such as space on the bulletin board at one location may limit where an item is posted. Information about library events and services will be given priority.

Specific periods of time that an item may be posted on a bulletin board cannot be guaranteed. Posted items will not be returned to the person or organization who posted them. Unapproved postings will be removed by library staff.